

**Bylaws Committee**  
**Charter Description**  
Alabama Division, SAF

---

**Established Date:**

1 August 2007

**Objective:**

The Bylaws Committee will prepare revisions to the Division Bylaws.

**Organization:**

The Committee shall consist of a Chair and additional members as needed. Committee members may be appointed by the Division Chair or solicited by the Committee Chair. Each committee member shall serve until the proposed Bylaws revision(s) have completed the approval process and been voted on by the membership. Member terms shall not exceed three (3) consecutive years.

**Activities:**

Under the direction of the Executive Committee, the Bylaws Committee shall:

1. Draft proposed changes to the current Division Bylaws;
2. Present proposed changes to the Executive Committee for review and approval;
3. Upon approval of the Executive Committee, submit proposed changes to the SESAF Executive Committee for approval;
4. Draft revisions to proposed changes as requested by the SESAF Executive Committee and/or SAF National Office;
5. Upon approval by the SESAF Executive Committee, submit proposed changes to the Division Membership at the next regular Division meeting; and
6. Incorporate approved changes into the Division Bylaws and forward to the SESAF business office in PDF format, for posting on the Division website.

**Duration:**

Ad Hoc Committee

**Amendments:**

This charter may be amended by majority vote of the Executive Committee.

**Date Approved:**

14 October 2008

**Dates Amended:**